

Parent – School Contract

Introduction:

A constructive relationship between the school and families is key to ensuring that the students' well-being is at the core of an effective educational experience. It is beneficial for both parties, the schools and the families, if these constructive relationships are based on agreed terms and conditions set out clearly in a contract form.

In addition to this contract, schools should have effective procedures to address and mitigate parental concerns and complaints, while at the same time parents should also be recognized and used as a valuable resource in the educational experience of their children.

To ensure that all parties in this relationship are aware of their duties and responsibilities, families are required to read this document carefully and to ratify it only after all queries have been addressed by the school.

The terms and conditions stipulated in this contract are a reference for dispute resolution. KHDA will uphold the agreement stipulated in this contract when a party refers a matter to KHDA for deliberation and endorsement.

Definitions:

- 1 **Authority or KHDA:** The Knowledge and Human Development Authority.
- 1 **Child:** the child or children (at any age) admitted by the school to be educated and whose name appears in this document.
- 1 **Contract:** this document.
- 1 **Educational Services:** the services that the school provides in order to support the learning and development of the students.
- 1 **Parent:** both parents of the child when both have the legal standing of guardians or are the legal guardian by court order.
- 1 **Policies:** the principles, guidelines and/or rules adopted by a school and shared with all stakeholders for the purpose of achieving specific objectives. These objectives could be related to any issue pertaining to the operation of the school, such as academics, health and safety or students' behavior.
- 1 **School:** Elite English School
- 1 **School tuition fees:** any amounts owing to the school for a student's enrolment, education and related activities at the school. These fees are clearly communicated and are stipulated in this contract.
- 1 **Student(s):** all those who are admitted and registered at the school to be educated at any grade level.
- 1 **Third party:** the provider, other than the school, of a specific service for the students via the school.

Latest published DSIB Rating for Elite English School is Acceptable.

1. Admission:

The management of Elite English School is pleased to offer Aaron Thomas Martin a holder of Emirates ID no. 784200163806274 enrolment in Grade/Year GRADE 10 for the academic year 2017-2018.

Student Special Support

To ensure a productive learning experience for all students at the school, including those with special needs, it is essential that the school and the families work in partnership. This is defined by certain expectations from both parties to set the condition for a successful identification and support mechanism for the students.

Parents are expected to:

- n Provide the school with copies of all medical, psychological or educational assessments or reports before entry to the school. Such materials are a prerequisite in enabling us to provide the best education for your child. Failure to disclose any such information, including the deliberate withholding of information, may result in your child not making the expected progress in school.
- n Notify the principal in writing if they are aware or suspect that their child (or anyone in his or her immediate family) has a learning difficulty, and the parents must provide the school with copies of all written reports and other relevant information. Parents will be asked to withdraw their child if, in the professional judgment of the principal and the child's teachers, and after consultation with the parents and with the student (where appropriate), the school suspects that such vital information about special needs has been deliberately withheld.
- n Refer to the school's policy on "special educational needs" for full details.

2. Curriculum and Educational programmes:

Please refer to table below for detailed information regarding the school's curriculum and programmes. The table also indicates boards and organisations which have accredited or authorised the school. Websites are included if parents wish to seek further information.

Phase/ Cycle:	Curriculum/ Programme:	Accreditation/ Authorisation (to add website)
Ph 1: KG1 and KG2	CBSE	CBSE affiliation number # 6630057- www.cbse.nic.in
Ph 2: Gr 1 to 4	CBSE	CBSE affiliation number # 6630057-

		www.cbse.nic.in
Ph 3: Gr 5 to Gr 8	CBSE	CBSE affiliation number # 6630057- www.cbse.nic.in
Ph 4: Gr 9 to 12	CBSE	CBSE affiliation number # 6630057- www.cbse.nic.in

a. Mandatory subjects: As per the rules and regulations in the UAE, it is mandatory for:

1. All Muslim students to study Islamic Education from Grade/Year 1 to Grade 12/Year 12 inclusive.
2. All Arab students (registered at the school with an Arab passport) to study Arabic as a first language from Grade/Year 1 to Grade /Year 12 inclusive.
3. All students registered at the school with a non-Arab passport to study Arabic as an additional language from Grade/Year 1 to Grade/ Year 9 inclusive.

a. Subjects offering:

Kindergarten : Maths , Science, English , General knowledge, music, dance ,yoga, ballet, aerobics, zumba
 Primary :Maths, English , Science, Arabic, Islamic studies, Moral science, Social Studies,2ndlanguage (choose any oneHindi, French, Malayalam),dance, Yoga, Music, and Physical education
 Middle: Math, English , Science, Arabic, Islamic studies, Moral science, Social Studies,2ndlanguage (choose any oneHindi, French, Malayalam),dance, Yoga, Music, EVS and Physical education
 High School : Math, English , physics, chemistry , biology, Arabic, Islamic studies, Moral science, Social Studies,2ndlanguage (choose any oneHindi, French, Malayalam),dance, Yoga, Music, EVS and Physical education

b. Choice of educational streams:

Once students enter Grade 11 they have the opportunity to select their streams, the students have to score a minimum of 80 % to be considered for admission to Group A and B. and 65% for Group C.

Higher secondary :

Group A : Physics , chemistry , Math, Computer science, English

Group B: Physics, Chemistry, Biology , English , Optional sub: (Informatics or Physical education or home science or math)

Group C: Accountancy ,Economics, Business studies, English , Optional Sub: (Informatics or physical education or home science or marketing)

Students are to note: Once they select the stream they have only time up to June 2nd week to change their optional subject in grade 11. no students are allowed to change the stream after June 2nd week and in Grade 12.

Those Students belonging to Group A and Group B must ensure to maintain a percentage above 65% in all exams. Failure to abide by the qualifying percentage will result in school denying further continuity of student to Grade 12.

c. Assessment policy:

Continuous and progressive assessments are conducted during the teaching learning process, which afford a greater insight into the attainment of the learner. Being informal they reduce the burden on the learner and encourage them to do better. Being spread over the total span of instructional time, assessments are an integral part of the academic calendar. They help in identifying the learner type, which in turn helps in devising an appropriate teaching-learning plan.

Apart from the continuous evaluation, scheduled assessment is done as part of the curricular calendar. 6 formative assessments (FA) are conducted which are accorded a weightage of This part is not clear, please put it in a table.

10% each; while series of progression tests are conducted with a weightage of 40%.

FA = I (10%) + II (10%) + III (10%) + IV (10%)+V (10%) + VI (10%)	=	60%
		+
Progression tests	=	(40%)
	=	100%

Teachers monitor the progress of the learner using various strategies for the continuous evaluation in order to arrive at a comprehensive picture.

- a. Promotion and retention policies: Case 1:** It is compulsory that student must obtain above 50% in Arabic and Islamic studies- and 40% in Social studies to be promoted. Students will be given 1 retest in Arabic and Islamic Studies failure to obtain the set target will result in promotion being withheld. **Case 2:** for all other subject student has to maintain

a minimum score of 33% to be promoted to next grade. **Case 3:** if a student fails for 1 subject and scored 33% in all other subjects and consideration of 25 grace marks is allotted for that 1 failed subject **Case 4:** if student fails for 2 subjects and gets in all other subject 33% then a total of 25 marks is allotted for both subject which means not more than 15 marks per subject. **Case 5:** if the student fails for 3 subjects and scored 33% in other subjects a total of 25 marks is allotted for all 3 subjects but not more than 10 per subject

d. Extra-curricular activities and celebrations:

MONTH	EVENT
APRIL	New year Begins Orientation days Student council Investiture Ceremony Save the Planet Week Inter school English Declamation FA1
May	Bake Festival Inter House Debate Competition FA 2
June	Annual Day gr 5 to 12
September	SA1 Class field Trips subject related
October	Inter house Talent Search Inter house Drama Fest FA 3
November	International Mindedness School International Visit 5 to 12 Children's Day Celebration
December	UAE National Day Celebration Spirit of the Season
January	Pre boards gr 10 and 12 mock board practical's
February	Graduation Gr 12 SA2
March	SA2 Continues End of academic Year

e. Graduation requirements:

Asper CBSE Requirement:

For Grade 12 students must pass all the subjects selected

For grade 10 Students must pass all the subjects

f. Graduate certificate:

Gr 10 - Central Board of Secondary Examination Certificate (CBSE)

Gr 12 – All Indian Secondary School Examination Certificate (AISSE)

3. Fees:

It is important to note that fees included in this contract and any increases noted are in line with the Schools

Fees Framework published on the KHDA website.

- a.
- b. The **Elite English School** School, vouches that no additional mandatory fees will be required from parents during the academic year **2017-2018** except for fees clearly indicated in this contract.
- c. The fee structure at **Elite English School** for the academic year **2017-2018** is as follows:

	Grade	Section	School fees (AED)
	KG 1	-	4389
	KG 2	-	4389
	GRADE 1	-	4702
	GRADE 2	-	4702
	GRADE 3	-	4952
	GRADE 4	-	4952
	GRADE 5	-	5016
	GRADE 6	-	5016
	GRADE 7	-	5329
	GRADE 8	-	5329
	GRADE 9	-	5586
√	GRADE 10	-	6383
	GRADE 11	-	9347
	GRADE 12	-	9688

- d. The following are additional **mandatory** fees required for the academic year **2017-2018**:

Mandatory item	Fee (AED)	Due date (dd/mm/yyyy)	Add to installments
Lab, Library, Equipment, Computer	1750		

- e. The following are additional **optional** fees required for the academic year **2017-2018**:

Selected	Optional item	Fee (AED)	Due date (dd/mm/yyyy)	Comments	Add to installments
	ELITE LEARNING GATE WAY (ELG)	400		10 INSTALLMENTS	
	YEAR END PICNIC	200	10/10/2017		
	ANNUAL SPORTS	70	10/11/2017		
	YEAR END PHOTOGRAPH	80	5/01/2018		
	SPECIAL ACADEMIC SUPPORT	4500		10 INSTALLMENTS	
	ANNUAL DAY	180	10/10/2017		

- f. The following additional fees apply for **mandatory** external examinations in the following Grade/Year levels:

Examination	Fee (AED)	Due date (dd/mm/yyyy)	Comments
AISSE FEES	850	05/06/2017	
ACER	225	05/05/2017	
GL &ASSET	200	05/05/2017	

Parents are required to pay the Board examination fees on a **cost** recovery basis as charged by the **Board examination** itself with no extra charges.

- g. Payment of approved fees is expected in **10** instalments according to the following timetable:

Status	Percentage	Amount (AED)	Date due (dd/mm/yyyy)
First installment	%	0	
Second installment	%	0	
Third installment	%	0	
Fourth installment	%	0	
Fifth installment	%	0	
Sixth installment	%	0	

Seventh installment	%	0	
Eighth installment	%	0	
Ninth installment	%	0	
Tenth installment	%	0	
Eleventh installment	%		
Twelfth installment	%		
Re-registration fees		650	Deduct from first installment Deduct from all installments
Sibling Discount	%		
Staff Discount	%		
Other Discount			Deduct from first installment Deduct from all installments
Shift Discount			

h. Total fees for the academic year:

Tuition fees (AED)	Other fees (AED) (mandatory+optional +exams)	Discount (AED)	Total Cost (AED)	Prepayment (AED)	Total due (AED)
6383	3705	0	10088	650	9438

Private agreements to "facilitate" payments for some families are to have permanent standing, and not to be altered from year to year.

Returning students:

- 1 For returning students, and according to the Schools Fees Framework, the school will charge up to 10% of the total fee amount to be paid within the time frame specified by the school:
 - o This amount is non-refundable unless the family has to move outside the Emirate of Dubai before the start of the academic year.
 - o The school reserves the right to ask for proof that the family is moving outside the Emirate of Dubai such as an acceptance offer from another school situated outside Dubai.
 - o This amount is deductible from the first term of the academic year

New Students:

- n For new students, and according to the Schools Fees Framework, the school will charge parents up to 30% of the total fee amount to be paid within ten (number of) days of the issuing of the acceptance letter.
- n This amount is non-refundable unless the family has to move outside the Emirate of Dubai before the start of the academic year.
- n This amount is deductible from the first term of the academic year.

Refunds:

- n For students who are withdrawn from the school during the academic year, fee deduction will be applied as per the Schools Fees Framework quoted below:
 - 1 If the student attends school for two weeks or less, one month's fee will be deducted.
 - 1 If the student attends school for a period ranging between two weeks and one month, two months' fees will be deducted.
 - 1 If the student attends for more than a month, three months' fees will be deducted.

The school reserves the right to not re-enroll students for the following academic year when fees are repeatedly not paid on time. This will be documented by the school through the issuance of dated warning letters.

The school also reserves the right to not issue the concerned student his or her progress report and to refer the issue to the KHDA.

4. Communication:

Effective communication is essential to building a school-parent partnership which will strengthen the student's learning experience. Communication can and should happen through different means, such as the school's website, pamphlets and/or newsletters, to target all parents. The language of communication for all schools should be available in the language of instruction at the school and an additional language most suitable to the school community.

The responsibilities of the school include:

- n Communicating to parents all policies, possible changes and immediate announcements.
- n Using all contact details provided by parents to communicate key messages.
- n Updating the information about school policies, expectations, programmes, staff and any other information deemed necessary by the school.
- n Informing parents of their child's progress through regular assessment reports (at least (4) per year) and meetings. The school will exercise fairness, objectivity, transparency and credibility in the assessment reports shared with parents.
- n Providing parents the opportunity to see and review all of their child's work and assessments.
- n If there are any amendment in the policy regarding any area the circulars are send to the parents immediately
- n In a year 8 PTA meetings are arranged for parents to personally meet and discuss their wards performance with the concerned teachers

The responsibilities of the parents include:

- n Supplying the school with valid and updated contact details, including home and mobile numbers, e-mail addresses and home locations.
- n Updating the school about any changes in the contact information.
- n Referring regularly to established means of communications for any updates about the school.
- n Being courteous in their approach to staff when enquiring about their child.
- n Attending all meetings, conferences and reviews related to their child's progress and performance. Failure to do so may jeopardise their child's progress and learning experience. Parents' level of participation, involvement and responsibility in their child's learning will affect his or her chances for re-enrolment the following year.
- n The Elite Learning Gate way is an effective and unique way for parents to get a hold of accurate information regarding student performance academically.
- n All parents once registered into the school to ensure to register themselves in the school ELG server and website. Daily circulars teacher messages and student performance update will be available.
- n Parents must fill the student profile details in Student calendar and update Email id, and telephone number in the students' ELG account to ensure apt receipt of circulars and test information viz the learning gate way
- n It is mandatory that parents must attend to a minimum of 4 PTA meetings of their ward. Failure to do may jeopardies their child's progress and learning experience.

5. Attendance and punctuality:

First academic day for students	Last academic day for students	Term Break 1	Term Break 2	Term Break 3
02/04/2017	26/03/2018	25/06/2017 to 04/09/2017	24/12/2017 to 04/01/2018	Not applicable

The daily routine:

Timing of the day:

ITEM	TIME	DAYS
KG 2	8:00 am to 12: 30 pm	Sunday to Thursday
KG 1	10:00 am to 2:00 pm	Sunday to Thursday
Gr 1 to 12	8:00 am to 2:00 pm	Sunday to Thursday
Assembly begins	7:50 am	Sunday to Thursday
Office hours	8:00 am to 5:00 pm	Sunday to Thursday
	8:00 am to 1:00 pm	Saturday
School Clinic	8:00 am to 2 pm	Sunday to Thursday

- 1 It is mandatory all students are in school by 7:55 a.m. to attend the school assembly.
- 1 Parents not using school transport must ensure that reach school by 7:55 a.m.
- 1 Once the assembly bell is sounded at 7:55 a.m. the school gates will remain closed till 8: 30 am.
- 1 Students arriving after 7:55 am must obtain a late pass form the reception
- 1 The student is marked1 absentafter 3 recorded latearrivals
- 1 Further details please refer to www.eliteenglishschool.com /Policies/Student

Students' absenteeism and tardiness affect the school's ability to provide effective educational services, the achievements of consistently absent or late students and disrupt the learning experiences of other students in the school.

Likewise, the attendance of teachers is imperative to securing continuous and progressive learning experiences for all students at the school. The school will secure and improve teachers' attendance at all times and ensure that students are not left without a qualified teacher for long durations of time exceeding a week.

Parents, the students and the school must work together to improve and maintain high attendance rates.

The responsibilities of the school include:

- n Sharing and implementing a school policy on attendance and punctuality which stresses that attendance for all students is mandatory on all the days the school is declared open.
- n Clarifying to parents and students the definition of a school day, the start of registration process in the morning, the school's expectations in relations to punctuality all through the school day, the definition of absenteeism and a list of what

is considered excused and unexcused absenteeism.

The responsibilities of the parents include:

- Reading, ratifying and implementing the school’s policy on attendance and punctuality.
- Promoting their child’s attendance and punctuality and abiding by the timings set by the school for the start and the end of the school day.
- Understanding and upholding the school’s policy which states that continued tardiness and absenteeism will result in disciplinary measures and will affect the students’ chances of enrolment for the upcoming academic year.

In case of repeated tardiness and absenteeism the following applies:

Offence	Frequency	Implications
Tardiness – this refers to being late in coming to school at the start of the school day and to instances of being late to lessons within the school day	The first five(5) incidents of tardiness in a short period of time such as a month or an academic term	Written warning to student and notify parents. Tardiness will be noted in the students’ progress report.
	Up to an additional three(3) instances of tardiness in a short period of time, such as a month	Parents and student to be called to a meeting with the principal or a designated person by the principal. Parents and student to sign a written pledge not to repeat the offence. Tardiness to be noted in students’ progress report.
	Any additional incidents to the above	At the discretion of the school, decision might include one or more of the following: <ul style="list-style-type: none"> ▫ Community hours at the school. ▫ Detention during school break or after school hours. ▫ Temporary suspension for up to three days where the student will receive a “zero” on any test administered during suspension days. ▫ A written notice announcing refusal to re-enroll the student in the school for the following academic year.
Offence	Frequency	Implications
Absenteeism – this refers to frequent or habitual absence from school or from lessons without a valid medical or family related excuse.	The four(4) incidents of absenteeism in a short period of time such as a month or an academic term	Written warning to student and notify parents. Absent days will be noted in the students’ progress report.
	Up to an additional three(3) instances of absenteeism in a short period of time	Parents and student to be called to a meeting with the principal or a designated person by the principal. Parents and student to sign a written pledge not to repeat the offence. Absent days to be noted in students’ progress report.
	Any additional incidents to the above	At the discretion of the school, decision might include: <ul style="list-style-type: none"> ▫ Community hours at the school. ▫ Detention. ▫ Temporary suspension for up to three days where the student will receive a “zero” on any test administered during suspension days. ▫ A written notice announcing refusal to re-enroll the student in the school for the following academic year.

These decisions are endorsed by KHDA and consequences resulting from continued tardiness and absenteeism will be upheld by the Authority.

6. Attitudes and behavior:

Schools strive to offer all their students a hazard free and emotionally safe environment in which they can achieve their full academic and personal potential. In order for schools to achieve this objective, **the responsibilities of students and parents include:**

- n Abiding by the school's behaviour policy which is attached with this contract. This policy will cover expected code of behaviour during the school timings, during extra-curricular activities, on school buses, during school trips and students' participation in social-media forums.
- n Ensuring the student understands the school's expectations and possible consequences that may arise due to breach of the behaviour code.
- n Mobile phones are strictly prohibited within the school. If mobile phones are confiscated it will only be returned by end of the academic year with no exceptions

The school has a zero-tolerance policy for bullying in all its forms. Bullying is the intentional and deliberate intimidation of another person through emotional, physical, psychological and/or cyber means. Instances of proven and intentional bullying may result in immediate suspension of the aggressor from the school. The matter will be referred to KHDA for ratification.

Aligned with the above, the school will not tolerate any form of defamation or intentional harm practiced through social media forums. The school must set a clear policy for parents and students about the use of and participation in social media outlets and/or forums. This policy must include, but not be restricted to, the following:

- 1 Parents and students in all grade levels using any social media forum must, at all times, demonstrate respect for the members of the school community (including all students and personnel);
- 1 Parents and students must not breach confidentiality, defame or make threats to any person in the school community;

Instances of proven and intentional breach of the above will result in sanctions that may include Suspension from the school.

7. Health and safety:

It is the responsibility of the school and the parents to secure a safe and healthy environment for the students. In this regard, the school shall issue and implement various health and safety guidelines that parents are expected to abide by and ensure their children do so as well.

The responsibilities of the school include:

- n Providing students with appropriate medical care as per the regulations set.
- n Providing students with medical conditions the care and attention they deserve while treating cases with confidentiality.
- n Promoting and reinforcing awareness about healthy lifestyle habits, including choice of food and practice of exercise.

The responsibilities of the parents include:

- n Sharing with the school all information related to their child's medical condition and history.
- n Ensuring that meals and snacks provided to students adhere to the school's policies and guidelines in this regard.
- n Upholding the school's decision to confiscate food and drink items which do not fit the expectations set by the school.

8. Transportation:

The school is responsible for ensuring the students' safety while on school buses, whether managed by the school or outsourced to a third party. In addition to implementing rigorous safety procedures outlined in a school policy, the school will also ensure the full implementation of the guidelines outlined by RTA on the matter.

The following are expectations set by the school for parents at the school.

a) Private vehicles:

- n To ensure the safety of all students, parents driving to school will receive a route map detailing entry and exit points to the school.
- n Parents must abide by the designated entry and exit routes set by the school
- n School personnel and staff helping in the organisation of students' arrival and dispersal times represent the school and their instructions must be obeyed.

b) Buses:

- n For all intents and purposes, school buses, whether managed by the school or outsourced to a third party, are considered part of the school premises when being used by students.
- n All safety rules and behaviour expectations set by the school and enforced by personnel must be adhered to by students and parents.
- 1 The school transport is outsourced to Al Jawaher Transportation services. The School transport manager ensures all third

party buses are safe and secure and equipped as per guidelines outlined by RTA. In addition to this the school ensure to provide with lady conductors and drivers from the school to ensure maximum safety of the students.

- 1 Transport rules are outlined and given to every parent who uses school transport. To ensure safety protocols parents are expected to abide by the rules set by the transport department
- 1 Those students not using school transport must be aware of the exit and entry gates assigned.
- 1 Failure to use the transportation rules set by the school will result in disciplinary action and will result student discontinued from using transport facilities
- 1 Parents are to ensure students Using own transport must be directed to reach school on time
- 1 Parents who wish to drop and pick up their wards must only park in the tarred parking bay. They must never sound car horns outside the vicinity.
- 1 Parents are prohibited from parking in front of any of the residence in front of the school or right in front of the school in the mud area.

Failure to comply with all transportation rules set by the school will result in disciplinary action and will affect the students' registration chances for the following academic year.

9. Appeal process:

Every school must set up an appeals process to ensure parents and students the right to fair and impartial decisions affecting their educational experience at the school. It is best to solve issues informally through meetings and discussions; however, at times, there are concerns and complaints that need further deliberations.

It is expected that parents refer to this process for any conflict resolution within the school:

- a. If a student/parent wants to question a decision made by the school at any level, then the parent should meet the person directly involved in the decision such as a teacher or supervisor.
- b. If the parent is still not satisfied, then he/she should meet with the head of section such as head of elementary or senior school if applicable.
- c. If the issue is still not resolved, then the parent must meet the principal of the school to try to resolve the issue.
- d. If the issue is still not resolved after this stage, then the parent shall write an official letter to the board of governors.
- d. The board of governors will be required to set up a committee comprised of a teacher, a parent, a school leader and a member of the board of governors. None of the members of the committee shall have any connection to the original concern or complaint. The committee shall study the matter and within 10 working days issue a written report to both the principal of the school and to the parent.
- e. Each process from (A to C) should not exceed more than (5) working days. If the parent is still not satisfied, then the parent has the right thereafter to refer the matter to KHDA by contacting **the Compliance and Resolution Commission** on CRC@khda.gov.ae.

KHDA has the right to uphold or repeal any and all decisions. Its final decisions are binding to both the school and parents.

This contract is the sole reference for the Knowledge and Human Development Authority to resolve any dispute between the school and the parents. It supersedes all prior or subsequent agreements, and understandings between both parties including school policies which may conflict with its clauses.

Declaration:

I/We parent/ guardian of **Aaron Thomas Martin** hereby certify that I/we have read the terms and conditions and all related school policies and agree to abide by them. I/we agree to support the school in all aspects of our child's education and any sanctions that may be deemed appropriate concerning my child.

Latest published DSIB Rating for Elite English School is Acceptable.

If a student repeats his/her current grade, the contract will be revoked automatically and a new parent-school contract will have to be signed by both parties. The new contract shall only reflect the student's current year / grade and fees.

Please note that signing and returning this contract implies full acceptance of all the above terms and conditions.

Principal	Father	Mother	Guardian	Coordinator	Student
Name:	Name:	Name:	Alternative responsibility:	Name:	I,
V.Mathew		Sonia Thomas Mattathil John Thomas		abrar	Aaron Thomas Martin
	Emirates ID:	Emirates ID: 784197114281922	Emirates ID:		With Emirates ID: 784200163806274 acknowledge reading the contract.