

Child Protection Policy

NEED: The Elite English School will provide safe and healthy environment where pupils will be looked after carefully.

OBJECTIVES:

To ensure the safety of all the students at school

To ensure that all staff understand their responsibility to be alert to signs of child abuse and to refer any concerns to the Principal.

STEPS:

Meaning of abuse:

It is any form of physical abuse, emotional ill treatment, sexual abuse and exploitation, neglect or negligent treatment and includes any actions that result in actual or potential harm to a child.

Members of staff may suspect a case of abuse from:

A student

From behaviour of or marks on, the pupil

Indications through schoolwork

A pupil informs them that he/she knows or suspects that another pupil is being abused.

Another third party informs them that he/she knows or suspects that a pupil is being abused.

Behavioural extremes - aggressiveness, withdrawal, impulsiveness depression

Poor peer relationships.

PROCEDURES:

If a student who is being abused speaks to you, put the child at ease winning the child's confidence.

Do not probe into getting the details if the child does not want to disclose it.

Listen carefully and make note of every detail the child is sharing with you put the date and the time.

This will serve as a record at the time of investigation. Write facts and information only, taking care to avoid opinion.

Report the child abuse to the Principal immediately.

Cooperate fully and confidentially in any investigation of concerns and allegations.

ROLE OF STAFF:

Promoting a positive, supportive and secure environment where pupils can develop a sense of being valued

Maintain confidentiality if they are asked to keep the information discreet.

All staff, teaching and non-teaching, should be alert to the signs of possible abuse, and should know the procedures to be followed.

Care must be taken while questioning the student. Staff should not ask the child leading questions, as this can later be interpreted as putting ideas into the child's mind.

Any comment by the child, or subsequently by a parent or carrier or other adult, about how an injury occurred should be written down as soon as possible afterwards, preferably quoting words actually used

While recording the following information must be noted

The person who gave it, time, date, circumstances, signs and symptoms of possible abuse

COMPLAINT AGAINST STAFF:

If a complaint or allegation is made against a member of the staff, the Principal must be immediately informed.

RECORDS AND MONITORINGS:

The details of the child must be maintained in a well recorded file and kept confidential. In case the child is being transferred to another school, the same confidential file must be shared with the next school

ACTION TAKEN:

Action will be taken as per the KHDA guidelines.